

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Organizational Meeting of the Board of Education.....April 24, 2013

- I.     **CALL TO ORDER** The organizational meeting of the board of education was called to order by Treasurer, Martha Neitzer at 6:00 p.m. in the board room of the district office.
- II.    **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- III.   **ROLL CALL** The following members were present: Martha Neitzer, Lyle Cherry, Michael Dama, Tim McFadden, Travis Mueller, and Cory Sotka. Jane Meissner was absent.

Others present: Patrick Mans, District Administrator

- IV.    **APPROVAL OF AGENDA** Motion by Dama, seconded by Cherry to approve the agenda as presented. Motion carried 6-0.
- V.     **BOARD APPOINTMENT OF ORGANIZATIONAL MEETING CHAIRPERSON**  
Motion by Cherry, seconded by Dama to appoint Patrick Mans as organizational meeting chairperson. Motion carried 6-0.
- VI.    **BOARD ORGANIZATION – ELECTION OF OFFICERS**
  - A.     **PRESIDENT** Motion by Neitzer, seconded by Cherry to nominate Michael Dama for president. Motion carried 6-0.
  - B.     **VICE PRESIDENT** Motion by Neitzer, seconded by Cherry to nominate Jane Meissner as Vice President. Motion carried 6-0.
  - C.     **CLERK** Motion by Cherry, seconded by Cory to nominate Tim McFadden as Clerk. Motion carried 6-0.
  - D.     **TREASURER** Motion by Cherry, seconded by Cory to nominate Martha Neitzer as Treasurer. Motion carried 6-0.
- VII.   **COMMITTEE APPOINTMENTS** See attached.
- VIII.  **APPOINT BOARD MEMBER TO ATTEND CESA 8 ANNUAL CONVENTION**  
Motion by Cherry, seconded by McFadden to appoint Dama to attend the CESA 8 Annual Convention. Motion carried 6-0.

- IX. DESIGNATION OF BANKS Motion by Neitzer, seconded by Mueller to designate Farmers & Merchants Bank & Trust, Bank Mutual, Bank North and Local Government Investment Pool. Motion carried 5-0-1 with Dama abstaining.
- X. INTERNAL BOARD POLICY Motion by Neitzer, seconded by Mueller to approve the internal board policy. Motion carried 6-0.
- XI. APPOINTMENTS
  - A. APPROVAL OF ADMINISTRATIVE SECRETARY CONTRACT Motion by Neitzer, seconded by Cherry to approve an administrative contract for Jannie Marsolek. Motion carried 6-0.
  - B. 4 HOUR CUSTODIAL POSITION Motion by Mueller, seconded by Sotka to approve Judy Oleck for the 4 hour custodial position. Motion carried 6-0.
- XII. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(1)(c)
  - A. SCHOOL BOARD SCHOLARSHIP Motion by McFadden, seconded by Mueller to Recess to Executive Closed Session as per Wisconsin Statute 19.85(1)(c) at 6:30 p.m. Motion carried 6-0.
- XIII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION Motion by Cherry, seconded by Sotka to reconvene into open session at 6:50 p.m. Motion carried 6-0.
- XIV. ADJOURNMENT Motion by McFadden, seconded by Neitzer to adjourn at 6:55 p.m. Motion carried 6-0.

Prepared by:

Kris Heidewald  
Recording Secretary

Tim McFadden  
Clerk

Michael Dama  
President